

In today's transient society, families often find themselves living far from the extended family. Mothers find that the task of caring for young children can be emotionally and physically exhausting. Without family and friends available, it sometimes becomes difficult to find someone to care for the children so mom can "get a break!"



Mom's Day Out was designed to meet that need. We provide a secure and loving environment for the children so mom can relax, knowing that her family is being well cared for.

What to Bring:

- Be sure to label all belongings.
- Lunch with a drink, preferably drinks that don't stain.
- 2-1/2 year olds and under, please bring a "sippy" cup and finger food.
- Diapers, training pants, (*must be disposable*) and extra change of clothes.

Sign In/Sign Out:

- **Thank you** for respecting our opening and closing times of 9:00 am - 1:00 pm.
- **Thank you** for washing your child's hands immediately before entering the classroom.
- **Thank you** for signing in (at the room) with your name, time, and emergency phone number.
- **Thank you** for leaving a phone number where we can reach someone else if you will be "unreachable".
- **Thank you** for signing out before you take your child.



Patti Clauson, Director
First Evangelical Free Church
2223 North Mulford Road
Rockford, Illinois 61107
815.877.7046 • Ext. 272

www.firstfreerockford.org



A ministry of
First Free Church
dedicated
to provide support
for mothers
of young children
through quality,
Christ-centered
child care.

Who:

Infants (6 mo.) through Pre-Kindergarten.

What:

Quality child-care and Bible-based activities. May include the following:

Bible stories, verse memorization, crafts, special visitors, music, activities, snack, gym time or outdoor activities. (All activities planned according to age group.)

When:

September - May: Pre-determined calendar.
Mondays and Fridays. 9:00 am - 1:00 pm

Where:

First Evangelical Free Church
2223 North Mulford Road
Rockford, Illinois 61107
815.877.7046

• **West Entrance “B” door**



Cost:

Initial: \$30 processing fee (*Non-refundable*).

Plus a daily fee (*See Registration Form*).

Registration:

Registrations are available at the church office during normal business hours, at the MDO counter or on our website. These forms must be turned in the 1st week of every month prior to the month of registration. **EXAMPLE:** November registration forms are due the first week in October. Monthly registrations turned in late will not be guaranteed a spot in the program and will be placed on the wait list for that room.

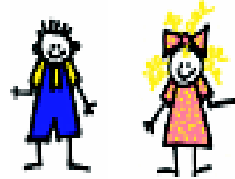
Policies

Health Policy

All children are asked to refrain from attending when ill.

Children should not be admitted into class with any of the following symptoms and/or illness:

- Fever or vomiting within the last 24 hrs.
- Impetigo
- Runny Nose (not clear)
- Questionable rashes
- Coughing
- Diarrhea
- Active Chicken Pox
- Measles/mumps
- Conjunctivitis (Pinkeye)



Any child attending that appears ill shall have the parents called immediately.

Any child on antibiotics should have been on the drug for at least 24 hours before coming to MDO. No medications will be given by staff except for an Epi Pen for allergic reaction.

This policy will be strictly enforced since this affects not only other children in our care, but also the adults caring for them.

Discipline & Safety Policies

I understand that my child will:

- Be quietly reprimanded first.
- At no time have any form of physical discipline used on him/her. Time-out chair is the only acceptable discipline used.
- Not be talked to or about in a negative manner.

- Have consistency and fairness used when dealing with him/her.
- Not be allowed to bite, hit, or demonstrate extremely aggressive behavior. Repeated misbehavior will be evaluated by Staff and Director and an incident report will be written by the teacher. After 3 reports, your child will be asked to leave the program.

I understand any problems will be discussed with me by the Teacher of my child's room and/or the Director of Mom's Day Out.

MDO reserves the right to place a child in a room that will meet their developmental ability and not solely based on their birth date.

Payment Policies

- Payment is due the first day your child attends for that month.
- Amount due reflects the number of days for which was shown on your confirmation sheet.
- Sorry — we cannot give credit for absences nor switch days.

Closure Policies

- We will be closed only when the Rockford Public School system is closed due to inclement weather. Notice will be given on the radio.
- **NO CREDITS** will be given due to this type of school closure.

